

# LEWIS & CLARK VILLAGE HOUSING APPLICATION

Fill in your responses carefully, as they will affect your room assignment. Incomplete responses will delay the processing of your application. **Send this completed application with \$320** (a \$300 damage deposit and \$20 non-refundable processing fee) to Residence Life Office, University of Montana, Turner Hall 101, Missoula, MT 59812. Please visit [www.umt.edu/reslife](http://www.umt.edu/reslife) for photos and current rates.



## PERSONAL INFORMATION (please print clearly)

LAST NAME (family name)		FIRST NAME (given name)		MI	UM IDENTIFICATION NUMBER - -	
HOME PHONE NUMBER ( )- -		CELL PHONE NUMBER ( )- -		EMAIL ADDRESS		
CURRENT ADDRESS			CITY	STATE	ZIP CODE	COUNTRY
GENDER: <input type="checkbox"/> Male <input type="checkbox"/> Female		BIRTH DATE MM/DD/YY		AGE	PARENT/GUARDIAN NAME	

### TERM WHEN I WOULD LIKE TO MOVE IN:

FALL 201\_\_  SPRING 201\_\_

**SPECIFIC DATE\* I WOULD LIKE TO MOVE IN:** \_\_\_\_\_

\*We cannot process your application without an expected arrival date. If you want to arrive earlier than this expected date, you must call and make arrangements, since the apartment may not be ready for you.

### CLASS STATUS

\*You must have at least 60 credits to be eligible to live in Lewis & Clark Villages\*

**CREDITS EARNED BY MOVE-IN DATE:**

- 60-100 CREDITS
- 100+ CREDITS
- GRADUATE SCHOOL STATUS

**ACADEMIC EMPHASIS** (i.e. pharmacy, etc.): \_\_\_\_\_

## APARTMENT PREFERENCES

### 1. SIZE PREFERENCES

L&C offers 2- and 3-bedroom apartments on a first-come, first-serve basis. If a 2-bedroom apartment is not available, we will assign you to a 3-bedroom apartment

- a. 2-bedroom apartment
- b. 3-bedroom apartment

### 2. LEVEL PREFERENCES

If available, I would prefer to live on the:

- First floor (all bathrooms have showers, no tubs)
- Second floor
- Third floor

If your choice is unavailable, Residence Life will assign you to an available apartment on another level.

### 3. PAYMENT PREFERENCES

I would prefer to pay my rent:

- a. by the semester (will be due with all tuition and fees when finalizing registration)
- b. by the month (will be due on the 1<sup>st</sup> of each month)

Rental amounts will be determined on a prorated basis starting on your move-in date as indicated above.

### SPECIAL NEEDS/ACCOMMODATIONS? Yes No

Please attach a letter describing special needs, including an official diagnosis and recommendation from your physician/counselor or call our office at 406-243-2611.

### SPECIAL PROGRAMS

Please identify any special program you will be part of, such as ISEP, the Davidson Honors College, UM Football team, etc. here: \_\_\_\_\_

## PERSONAL PREFERENCES

### 4. DO YOU SMOKE?

- A. I do not smoke
- B. I smoke

### 5. YOUR VIEW OF ALCOHOL USE?

- A. I approve of its use
- B. It's ok, but not to excess
- C. I'm tolerant if not in my presence
- D. I do not approve of its use

### 6. YOUR SOCIAL LIFESTYLE?

- A. I will spend most of my time studying
- B. I would like quiet time at least part of each day
- C. I'm a good student, but like to be social
- D. I am very social and like to have friends over frequently

## 7. ROOMMATE PREFERENCE

I UNDERSTAND THAT IN EITHER SIZE APARTMENT I WILL HAVE A ROOMMATE WHO IS ALSO A REGISTERED STUDENT AT THE UNIVERSITY. As apartments are reserved, the choices to match your preferences become limited

- A Please assign me a roommate based on my answers to my personal preferences
- B I have a roommate(s) in mind (please complete boxes below)

### ROOMMATE REQUEST\*

Your requested roommates must submit their applications within 30 days of yours in order to accommodate your request based on our availability. If you do not want to live at LCV unless we can accommodate your roommate request please indicate so on the application.

ROOMMATE NAME	ROOMMATE STUDENT ID # - -
ROOMMATE NAME	ROOMMATE STUDENT ID # - -

\*Requests **must** be mutual to be valid

## 8. CLEANING PREFERENCE

I understand that different people have different concepts of housecleaning. I will clean and expect my roommate to clean and put everything away:

- A. Daily
- B. Weekly
- C. Bi-weekly
- D. Monthly
- E. Rarely

**LEWIS & CLARK POLICY**

All residents of the Lewis and Clark Village must be currently enrolled at the University, taking a minimum of 7 credits per semester with a minimum of 16 credits per year.

If a resident is no longer a student of UM, then the resident is in default of the agreement and must vacate the apartment. If a resident's affiliation with the University ends before the expiration of the agreement term (i.e., they are no longer a student), then that resident must vacate the apartment within thirty (30) days. There will be an early move-out or cancellation fee. All residents are required to give a 60-day vacate notice when they are planning on moving out of Lewis & Clark Village.

Rent will be posted to my student account and will be due as indicated by my payment preference choice.

**CANCELLATION OF LEWIS & CLARK APPLICATION**

This is my application to reside in Lewis & Clark Village at the University of Montana-Missoula. **I understand that if I later decide not to attend the University or to live off campus, I must cancel this application in writing or by phone with the Lewis and Clark Village Office or Residence Life.** If I cancel before thirty (30) days of my scheduled arrival date the entire damage deposit (\$300) will be refunded. Cancellation with notice less than thirty (30) days of my scheduled arrival will result in the forfeiture of the entire damage deposit (\$300).

Any student who has been designated as a violent or sexual offender by a county, state or federal court and/or who is required to register as a violent or sexual offender and who is requesting housing in University Housing must notify the Residence Life Office of this information on this housing application. This office must also be notified when a student residing in University Housing is designated as a violent or sexual offender within 24 hours following such designation. The University reserves the right to review the student tenant's offender status and the potential risk to the community due to the tenant's residence in the University Housing. After such review the University may deny occupancy to the tenant based on designation status. A student's failure to provide the notification required in this paragraph may also result in the student's unauthorized occupancy of University premises or other University of Montana Student Conduct Code violations, subjecting the student to Student Conduct Code disciplinary proceedings.

**\*\* I have been designated a violent or sexual offender:**  
\_\_\_No \_\_\_ Yes

I agree to the terms of residency and agree to follow all policies and procedures outlined in the Lewis and Clark Village Handbook, available at [www.umt.edu/reslife](http://www.umt.edu/reslife).

\_\_\_\_\_   
STUDENT SIGNATURE

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**③ RETURN YOUR APPLICATION**

**STEP ONE**

Once you have completed the housing application, double-check the contents of your application and make sure it is filled out completely. We encourage you to keep copies of all documents and checks or money orders for your records.

**STEP TWO**

Return the housing application with a \$320 (a \$300 damage deposit and \$20 non-refundable processing fee) to Residence Life Office, University of Montana, Turner Hall 101, Missoula, MT 59812. Checks can be made out to Residence Life. **DO NOT MAIL CASH.**

YOUR APPLICATION IS ACCOMPANIED BY (CHECK ONE):

CASH  CHECK NO. \_\_\_\_\_  CREDIT  DEBIT CARD

If you would like to pay with credit card, please complete the information below.

CARD TYPE*	
<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard
CARD NUMBER	
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
EXPIRATION DATE	NAME ON CARD (please print)
<input type="text"/> / <input type="text"/>	<input type="text"/>

\*Residence Life accepts Visa, MasterCard, and Discover only.

**STEP THREE**

Wait to receive your confirmation postcard. If you don't receive your confirmation postcard within 3-4 weeks, please call us at 406-243-2611 to ensure that we received your application.

Residence Life Office  
The University of Montana  
101 Turner Hall  
Missoula, MT 59812  
phone: 406.243.2611  
fax: 406.243.2344

